

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **17 January 2017**

Report of: **Director of Planning and Regulation**

Subject: **PRELIMINARY REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT
WORK PROGRAMME 2017/18**

SUMMARY

At the meeting of the Panel on 07 March 2017, Members will be asked to review the outcome of the Work Programme for the current year, 2016/17. Also at that meeting, the Panel will be requested to finalise the draft Work Programme for next year, 2017/18.

This report contains details of the Panel's existing Work Programme for the current year in order to allow an early assessment of progress. It also gives some background information to assist Members in drawing up the Work Programme for 2017/18.

RECOMMENDATION

Members are asked to:-

- a) review the Work Programme for 2016/17, attached as Appendix A to the report; and
- b) give initial consideration to the draft Work Programme for 2017/18.

INTRODUCTION

1. The outcomes from the Work Programme for the current year (2016/17) will be reviewed at the Panel's meeting on 07 March 2017. At the same time it will be necessary for the Panel to finalise its Work Programme for the next municipal year (2017/18).
2. In order to assist the process, Members are invited to consider both issues at this meeting.

WORK PROGRAMME 2016/17

3. A copy of the current Work Programme agreed at the last meeting is attached as Appendix A. It is suggested that the current Work Programme for 2016/17 is completed.

WORK PROGRAMME – NEXT YEAR 2017/18

Scrutiny Board Responsibilities

4. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

5. The Policy Development and Review Panels are responsible for preparing their own Work Programme. Those Programmes should take account of the role of the Panels to:-
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council
6. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

7. Members are invited to consider items for the draft Work Programme for 2017/18. It has previously been suggested that a few items of major significance be chosen.
8. In addition to any other matters which Members may wish the Panel to look at, the Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.
9. The programme of dates for the Panel during the next municipal year are as follows:-

<u>MEETING DATE FOR YEAR 2017/18</u>
24 May 2017
26 July 2017
13 September 2017
15 November 2017
17 January 2018
7 March 2018

10. A verbal update will be provided at the meeting by the Panel Chairman and the Director of Planning and Regulation (as appropriate) on potential items for the 2017/18 Work Programme, in order that these can be considered by all Members of the Panel.
11. It is open for the Executive Member for Public Protection to suggest any additional items for the Panel to consider at future meetings.
12. Other general items may arise during the year, such as consultation requests by the Government.
13. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

14. There are no significant risk considerations in relation to this report.

CONCLUSION

15. The Panel is invited to:-
 - (a) review the Work Programme for 2016/17, attached as Appendix A of the report; and
 - (b) give initial consideration to the draft Work Programme for 2017/18.

APPENDICIES:

APPENDIX A – Public Protection Policy Development and Review Panel Work Programme 2016/17.

Background Papers:

None

Reference Papers:

None

Enquiries:

For further information on this report please contact Richard Jolley. (Ext 4388)

APPENDIX A

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL - WORK PROGRAMME 2016/17

MEETING DATES FOR 2016/17	ITEMS
24 May 2016	Presentation on Introduction to Public Protection Portfolio Services
	Annual Update on Fareham & Gosport Environmental Health Partnership
	Police Crime Panel Update
	Review Work Programme 2016/17
26 July 2016	Police Crime Panel Update
	Annual Report on Fareham Parking Enforcement Service
	Review Work Programme 2016/17
13 September 2016	MEETING CANCELLED
15 November 2016	Police Crime Panel Update
	Presentation by Hampshire Police
	Annual Health and Safety Performance 2015/16
	Review Work Programme 2016/17
17 January 2017	Police Crime Panel Update
	Emergency Planning Update
	Preliminary Review of Work Programme for 2016/17 and draft Work Programme for 2017/18
	Traffic Management Programme 2017/18
7 March 2017	Air Quality Action Plan Update
	Annual Update on Fareham Community Safety Partnership & Police Crime Panel
	Final Review of Work Programme for 2016/17 and draft Work Programme for 2017/18